

Rakhine (NFI &) CCCM Cluster Coordination Meeting

Date: Wed, 20th January 2016

Time: 3:00 PM – 4:30 PM

Venue: UNHCR Office, Sittwe

Participants: UNHCR Head of Office/CCCM/NFI/Protection, DRC, LWF, RI, IOM, OCHA, SI & NRC (15 participants in total)

Agenda item	Discussion	Action/Actor	Due date
1. Introductory Remarks	<ul style="list-style-type: none"> DRC CCCM Coordinator chaired the meeting and welcomed the participants. 		
2. Minutes of 9th December 2015. a. Correction/Follow Ups/Acceptance.	<ul style="list-style-type: none"> All the participants accepted the minutes from 9th December 2015. Will be uploaded at: http://www.sheltercluster.org/library/meeting-minutes-cccm-2015. 		
3. CCCM Information Management Information Management Working Group TOR Update on JIPS support	<ul style="list-style-type: none"> DRC CCCM Coordinator updated on Information Management Working Group (IMWG): the ToR, which explains briefly the objectives of existing IMWG in Sittwe (STW), was drafted and circulated amongst partners for their feedback. CCCM actors, camp management agencies (CMA), service providers and other clusters will be part of IMWG not only to plan future assessments in the camps but also to analyse data cross-sectors. This will help to identify gaps, needs and cross-cutting issues in the field. At the same time, IMWG will support OCHA in providing data and information. IMWG partners will meet every two weeks to begin, then meetings will be held upon partners' request. DRC CCCM Coordinator informed partners about the Skype call between JIPS team in Geneva, CCCM and Protection Cluster in Yangon, IOM and DRC representatives from STW. During the call, JIPS asked several questions on the IDP situation and potential Rakhine State Government (RSG) engagement in the profiling exercise. JIPS will share the ToR with the applicants for feedback. There will be a follow-up meeting on 26th January 2016 with CCCM-Protection actors and other partners to discuss further the questionnaires to be used for the exercise and to review the risk analysis. Protection Sector Lead suggested we share information related to JIPS also with other clusters in order to receive their input and feedback. Clear messages need to be developed and shared to avoid wrong expectations and avoid miscommunication. 		
4. WFP Beneficiary List Review	<ul style="list-style-type: none"> DRC CCCM Coordinator shared the document developed by WFP for the <i>Food Beneficiary List Review</i>, requesting partners to review and send their feedback in the coming days. 		

	<ul style="list-style-type: none"> Protection Sector Lead informed that Protection Working Group (PWG) has already shared their comments with WFP. Many concerns were raised by PWG partners on the methodology developed by WFP for the beneficiaries list review. The methodology does not take into consideration vulnerable IDPs, therefore, a vulnerability assessment is needed to determine the FSS conditions of IDPs. Additionally, the RSG is not sufficiently involved in this process, which could cause several issues for both service providers and IDPs in the future. 		
5. Update on Provision of Individual Shelter in Sittwe – All Partners	<ul style="list-style-type: none"> It was reported from the field that the Chief Minister (CM) held a meeting with CMCs from STW camps. One of the topics raised by the CM was individual shelter. According to what was reported, the CM would like to know how many IDPs from Pauk Taw (PT) area would like to accept individual houses and how many IDPs would like to return to their place of origin (PO). Chairperson requested partners to share information, if any, regarding this matter. 	Partners to share.	
6. CCCM/NFI Operational Issues – All Partners DRC RI NRC LWF IOM	<ul style="list-style-type: none"> The involvement of both landowners and camp management committees (CMC) in the camp activities and renovation of infrastructure is on-going. Several partners reported that the landowners are asking for compensation of land and CMCs for fees. DRC proposed to develop a document which explains the CMCs roles and responsibilities as well as the landowners' position toward the compensation of land. Additionally, it was suggested that a tracking sheet with all the sectors in order to document names of landowners and CMCs who repeatedly cause problems to service providers is developed. The document should also explain CMCs government structures and government state level focal points (FP). RI reported that a possible cyclone could rip across Rakhine State in April 2016. To be able to respond to a natural, disaster DRR preparation is necessary, including first aid training and contingency NFI stocks. RI updated that Rakhine IDP camp in Myebon could be relocated to a different area where a water source is available nearby (20 minute walk). NRC updated that they are recruiting CCCM incentive workers for their two managed camps – Maw Ti Nyar and Thet Kal Pyin. CCCM camp management toolkit in Myanmar version is ready and will be available for everyone, soon. LWF updated that they will hold inter-agency meetings in their managed camps from 26th to 29th January 2016. Regular CCCM activities as well as shelter repair and maintenance activities are on-going in the field. IOM informed that they will conduct CCCM basic TOT training in Yangon on the 2nd week of February. They are also planning to conduct training on CCCM introduction for service providers and DRR trainings for IDPs 	UNHCR CCCM to share.	

SI	<p>in the camps.</p> <ul style="list-style-type: none"> IOM requested UNHCR to provide them with the hot line numbers for referrals and emergency contacts. SI hired an anthropologist who will conduct an assessment on communication with community in PT camps. 	UNHCR to share.	
<p>7. AOB</p> <p>NFI Distribution</p> <p>Update on Needs Assessment</p> <p>Comments on MIRA assessment report</p> <p>Protection Mainstreaming for CCCM staff</p> <p>Polio Campaign</p>	<ul style="list-style-type: none"> UNHCR NFI/CCCM team discussed completing NFI core kit distribution to Say Tha Mar Gyi Camp and requested DRC to plan possible dates. UNHCR NFI/CCCM also informed that UNHCR protection team suggests/reports to distribute solar lantern in Kyein Ni Pyin Camp and Ah Nauk Ywe Camp, requesting to LWF and DRC to provide support for physical distribution, criteria and dates for distribution will circulate by UNHCR. Chairperson requested that partners share information related to planning needs assessment for 2016. Chairperson reminded to provide comments on MIRA assessment report as the deadline is 26th January 2016. Chairperson informed that protection mainstreaming for CCCM staff could be planned with PWG support. A polio campaign will be conducted by the Minister of Health and health partners on 23rd-24th January 2016 and 20th-22nd February 2016. For more information, please contact health partners and/or WHO. 	<p>DRC to share.</p> <p>UNHCR to update.</p>	
8. Date/Place/Time for next meeting	Next meeting will be Wednesday 10 th February 2016, at UNHCR Office.	UNHCR to confirm.	

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- NFI/CCCM Cluster meeting agenda to all participants.
- Last NFI/CCCM cluster meeting minutes (9th December, 2015) to all participants.
- WFP Food Beneficiary List.
- Draft TOR of CCCM IMWG Rakhine.